

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – June 24, 2013**

The East Troy Community School District Board met in regular session on June 10, 2013. The meeting was called to order by President, Dawn Buchholtz at 7:00 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Murry Mitten, Martha Bresler, Mike Zei and Dawn Buchholtz. Also present were Dr. Chris Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators, 2 guests and one reporter.

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Murry Mitten and seconded by Mike Zei for approval of the agenda and amended agenda as posted. Motion carried unanimously.

***V. APPROVAL OF MINUTES ON MAY 13, 2013 REGULAR BOARD MEETING***

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A motion was made by Murry Mitten and seconded by Mike Zei to approve the minutes of the May 13, 2013 regular Board meeting. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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No items submitted.

***VII. ADMINISTRATIVE REPORTS***

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A. District Administrator Report:

- i. Dr. Chris Hibner explained that he had the honor of attending the 84<sup>th</sup> Wisconsin FFA Convention and that five East Troy students along with ET graduate Kayla Hack were recognized at the Convention.
- ii. Dr. Chris Hibner encouraged parents and students to view the summer newsletters and District website to review District Annual Notices for 2013-2014 school year.
- iii. Dr. Christ Hibner stated that the Annual School Board Meeting will be held September 23, 2013 at 7:00 p.m.

- iv. Dr. Chris Hibner updated the Board and public on safety and security as it relates to infrastructure of District buildings including but not limited to, cameras in all buildings, EMC training opportunities and monthly meetings with the Village Police Department. Dr. Hibner also recognized Bob Ellis, Director of Buildings and Grounds, for ensuring current updates are done with possible future endeavors in mind.
  - v. Dr. Chris Hibner reviewed the Open Meetings Law as it pertains to 19.85(1)(c) which authorizes a School Board to discuss (and take action) in closed session for the purpose of “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Thus, any discussion pertaining to a District-wide policy would need to occur in open session. However, any discussions pertaining solely to employment, the discussions are permitted to be held in closed session. In addition, Dr. Hibner discussed Wisconsin Statute 118.001 that is commonly referred to as the “broad powers statute.” The statutory duties and powers of school board shall be broadly construed to authorize any school board action that is within the comprehensive meaning of the terms of the duties and powers, if the action is not prohibited by the laws of the federal government or of this state. The above-referenced statute is often read in conjunction with Wisconsin Statute 120.13, which explains that “the school board of a common or union high school district may do all things reasonable to promote the cause of education..” Hence, there is no obligation for the School Board to adopt a policy governing telecommuting for all staff. Also, the School Board may discuss and take action in closed session pertaining to employment since there was never any discussion solely based about telecommuting as a District-wide policy or even as a policy applying to a specific classification of employees. Finally, Dr. Hibner explained that East Troy has the choice to take action in open *or* closed session under 19.85 (1) (c) and the District chooses to take action in open session.
- B. Business Manager Report: No items submitted.
  - C. Director of Instruction Report: Amy Foszpanczyk provided an update pertaining to 4K programming (morning or afternoon section selection/consideration) for next school year and possible staffing solutions.
  - D. School Board President’s Report: No items submitted.

### ***VIII. FINANCIAL REPORT***

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Kathy Zwirgzdas presented the May Financial Report and explained how HRA requirements, technology needs and safety and security upgrades will be affecting the budget in the upcoming months. A motion was made by Martha Bresler and seconded by Mike Zei to approve the May 2013 payments in the amount of \$1,740,616.15 and receipts in the amount of \$281,093.74 as reflected on the financial statements. Motion carried unanimously.

## ***IX. DISCUSSION/ACTION ITEMS***

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- A. 2012-2013 Donations from East Troy Music Boosters: A motion was made by Mike Zei and seconded by Murry Mitten to accept with appreciation the very generous financial report of the East Troy Music Boosters. Motion carried unanimously.
- B. East Troy School Board meeting dates for 2013-2014 School Year: A motion was made by Murry Mitten and seconded by Mike Zei to approve School Board meeting dates for the 2013-2014 as discussed. Motion carried unanimously.
- C. Staffing Resignation(s): A motion was made by Mike Zei and seconded by Murry Mitten to approve the resignation, without liquated damages of Carrie Gauger. Motion carried unanimously.
- D. Staffing Recommendations(s): A motion was made by Mike Zei and seconded by Ted Zess to approve a .71 FTE high school science teaching position for Debbie Wisneski. Motion carried unanimously. A motion was made by Murry Mitten and seconded by Martha Bresler to approve a .71 FTE high school social studies teaching position for Jodi Kostuchowski. Motion carried unanimously. A motion was made by Ted Zess and seconded by Murry Mitten to approve a 1.0 FTE high school social studies teaching position for Jinessa Pluess. Motion carried unanimously. A motion was made by Mike Zei and seconded by Ted Zess to approve a 1.0 FTE high school special education teaching position for Pamela Moore. Motion carried unanimously. A motion was made by Mike Zei and seconded by Murry Mitten to approve the Leona Doubek Elementary Principal position for Lindsey Harris, pending contract negotiation. Motion carried unanimously.
- E. Budget Revisions for 2012-2013 School Year: Item tabled.
- F. Preliminary 2013-2014 Budget Approval of all Funds: Kathy Zwirgzdas discussed the preliminary budget for 2013-2014 after reductions of more than \$450,000 was still needing to balance approximately \$80,000, which is being accomplished through several listed items including the passage of the State budget at \$150 per pupil and the reduction of a .49% learning specialist recently resigning. A motion was made by Mike Zei and seconded by Murry Mitten to

approve the preliminary 2013-2014 budget of all funds as presented. Motion carried unanimously.

- G. Approval of 66:03 Contract for Speech and Language Position with Clinton School District: A motion was made by Ted Zess and seconded by Mike Zei to approve the 66:03 contract for Speech and Language position with Clinton School District. Motion carried unanimously.
- H. Special Education Director request for One Year Leave of Absence: Item moved to executive session.
- I. Updates to Personnel Policies (500's) for 2013-2014 School Year: A motion was made Martha Bresler and seconded by Mike Zei to approve the updates to the Personnel Policies (500's) as presented for the 2013-2014 school year. Motion carried unanimously.
- J. What's Next Pertaining to the Process as it Relates to Any Future Referendum for the East Troy Community School District: Dr. Hibner explained that State Policy/Budget does not currently state that school districts must wait two years to repeat a failed referendum. Dr. Hibner also clarified that in a recent news article he did *not* state that the next referendum would be asking for \$17.5-\$19.5 million but that the Board should strive for at least 60% voter success and the only non-negotiable be the 41 million in needs identified by the Facilities Ad-Hoc committee. The Board briefly discussed how they may want to proceed with getting community feedback for the development of a future referendum.
- K. Enhancement Compensation: A motion was made by Ted Zess and seconded by Mike Zei to allow current administration flexibility, for a period of one year, to provide supplemental pay to current employees in an attempt to keep high quality employees or to retain an employee in a position that may be hard to fill; at which time, administration needs to present their rationale to the Board for granting the supplemental pay. Motion carried unanimously.
- L. Additional Compensation for Certified Staff Positions: Item moved to executive session.
- M. Expectation of Appropriate Student Dress/ Student Dress Code: The Board and administration discussed the enforceability of and possible discrepancies in current student dress code throughout the district.

#### ***X. POLICY REVIEW AND DEVELOPMENT:***

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No items submitted.

#### ***XI. COMMUNICATIONS/ANNOUNCEMENTS***

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Dr. Chris Hibner announced that each school in the East Troy Community School District were selected as a School of Merit for implementation of PBIS. He also explained that only 146 schools in the state of Wisconsin received this recognition and that the District should be proud of being *four* of the 146 schools.

Dr. Chris Hibner also discussed an open-enrollment survey that will be distributed to community members.

***XII. BOARD OF EDUCATION – FUTURE ITEMS:***

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No items submitted.

***XIII. ADJOURN TO EXECUTIVE SESSION***

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A motion was made by Murry Mitten and seconded by Ted Zess to adjourn to executive session to discuss professional staff leave of absence and additional compensation for a certified staff member(s) as provided under s.s. 19.85(1)(c). Murry Mitten, aye; Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 9:45 p.m.

***XIV. RECONVENE TO OPEN SESSION***

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A motion was made by Mike Zei and seconded by Murry Mitten to reconvene to open session at 10:53 p.m. Murry Mitten, aye; Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye. Motion carried unanimously.

A motion was made by Mike Zei and seconded by Murry Mitten to approve the Special Education Director's one year leave of absence along with directing administration to maintain as much current direction / continuity in leadership for the Special Education Director replacement as possible. Motion carried unanimously. Murry Mitten, aye; Ted Zess, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, abstained. Motion carried.

A motion was made by Mike Zei and seconded by Murry Mitten to adjourn. Motion carried unanimously. Meeting adjourned at 10:56 p.m.

Respectfully submitted,

Mike Zei